



Building Department COMMERCIAL PROJECTS

Required Department Review

Project Type	No. of Sets***	Turnaround Time	Building	Building - E/IMP	Planning	Public Works	Fire	Utilities	General Services	Harbor Resources
New Construction	6	4 weeks	X (2 sets)	X	X	X (2 sets)	X			(*)
Additions	5	4 weeks	X	X	X	X	X			(*)
Tenant Improvements	3	2 weeks	X (2 sets)	X	X		A,E,H,I (**)			
Signs - nonilluminated	2	2 weeks		X [s]	X					
Signs - illuminated	2	2 weeks		X [s]						
Site Improvements	4	4 weeks	X		X	X	X			
Block Walls/Fences	2	OTC	X		X					
Public Swimming Pools	3	2 weeks	X	X	X					
Cell Site Antennas	3	2 weeks	X	X	X					
Fire Sprnkler, U/G - Main, New System	2	2 weeks				X	X			
Fire Alarm, New System	2	2 weeks					X			
Fire Sprinkler - T.I. / Alteration	2	2 weeks		X						
Fire Alarm - T.I. / Alteration	2	2 weeks		X						
Hood Systems / Comm.Cooking	2	2 weeks		X [s]			X			
Fuel dispensing, U/G - Abv/G Tanks	4	2 weeks	X	X	X		X			
Fire Supression System (FM 200)	2	2 weeks					X			
Medical Gas System	2	2 weeks		X			X			
Methane Removal System	4	2 weeks	X	X	X		X			
Paint Spray Booth / Hazard Loc.	4	2 weeks	X	X	X		X			
Canopies/Awnings	2	2 weeks	X		X					
Grading	4	4 weeks	X		X	X (2 sets)				
Docks	5	2 weeks	X	X		X	X			X
Retaining Walls	2	OTC/2 weeks(W)	X		X					
Sea Walls	4	2 weeks	X	X	X					X
Demolition	3	1 week	X	X	X	X				
Emergency Generator	4	2 weeks	X	X	X		X			
Solar Photo - voltaic panels	4	2 weeks	X	X	X		X			

- * When applicable
 ** Listed occupancies (including dry cleaners)
 *** Additional sets may be required when determined additional departments are involved.

- V: 2 weeks for review of substantial alterations
 W: 2 weeks for complex retaining walls
 OTC = Over the counter
 (S) EMP plan check should route to Building for structural or fire resistive issues.